

St Helen's CE Primary School

Greenhill, Alveston, Bristol, BS35 2QX



31st January 2019

Dear Parents and Carers

EMERGENCY ARRANGEMENTS FOR SEVERE WEATHER

In consultation with the Chair of Governors, I will decide if conditions are too severe or cold for the school to open. If sufficient staff cannot reach Alveston, the school will not open.

If this decision is made, we will endeavour to notify all parents by text. School closure will also be notified on:

- The school website.
- South Gloucestershire Council website.
- Local radio stations.

Please note that, if the school is closed, there will be **no Breakfast Club**.

Do check that the school is open **before** allowing your child(ren) to walk to school unaccompanied or you drop your child(ren) off.

If a member of staff is able to reach school, a "school closed" sign will be placed on the gate. It is unlikely that the school telephone will be manned.

Please note that we do not anticipate having to close but forewarned is forearmed!

Yours sincerely

A handwritten signature in black ink that reads "Andy Spens".

Andy Spens
Headteacher